

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

FEBRUARY 24, 2016

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Widdis called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mrs. Widdis - President

Mr. Grant

Mr. Parnell

Mr. Dangler - Vice President

Dr. Critelli

Mr. Covin

Mrs. George

Mr. Zambrano

Rev. Bennett

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Assistant Superintendent of Schools, introduced two students from the **Morris Avenue School**, **Maleah Grooms** and **Alexander Lucas** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (D).

Ayes (9), Nays (0), Absent (0)

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of January 26, 2016
- Executive Session minutes of January 26, 2016
- Regular Meeting minutes of January 27, 2016

Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (E1).

Ayes (8), Nays (0), Abstain (1) Dr. Critelli, Absent (0)

E. SECRETARY'S REPORT

1. BILLS AND CLAIMS – JANUARY 4 - 31, 2016 AND FEBRUARY 1 - 24, 2016 FOR CHRIST THE KING

That the Board approve the January 4 - 31, 2016 and February 1 - 24, 2016 bills and claims for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E2 – 4).

Ayes (9), Nays (0), Absent (0)

2. BILLS AND CLAIMS - JANUARY 4 - 31, 2016 AND FEBRUARY 1 - 24, 2016 EXCLUDING CHRIST THE KING

That the Board approve the January 4 - 31, 2016 and February 1 - 24, 2016 bills and claims excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval)

E. **SECRETARY'S REPORT (continued)**

3. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2016**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

4. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2016**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of January 31, 2016)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				280	240	283	803			803
Kdg		46		107	111	107	371			371
1st	121	166	100				387			387
2nd	81	147	110				338			338
3rd	128	160	123				411			411
4th	99	166	111				376			376
5th	120	147	114				381			381
6th							0	349		349
7th							0	348		348
8th							0	353		353
9th							0		390	390
10th							0		312	312
11th							0		322	322
12th							0		310	310
MCI	20						20	7	9	36
MD							0			0
BD							0	15	17	32
LD	19	31	58				108	26	13	147
AUT	15		15				30	14	3	47
PD						26	26			26
OOD	5	4	2			2	13	10	25	48
Home Instruction							0			0
TOTAL	608	867	633	387	351	418	3264	1122	1401	5787

January 2015 Figures

School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	Total
Totals	606	868	628	394	435	434	1120	1301	5786

Dr. Salvatore requested a moment of silence in memory of the passing of Mr. Tom Angerio, a retired Long Branch teacher, as well as football, golf and wrestling coach; and Mr. Frank Pallone, Sr., a former Board of Education member who served for several terms.

F. **SUPERINTENDENTS REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

A) **SPELLDOWN WINNERS - 2016**

The following named students are our 2016 Spelldown winners –
Presented by: A representative of the PTO/A Community Council

Amerigo A. Anastasia School

Lilyan Fauber	1 st place winner – Grade 5
Teairra Lacy	2 nd place winner – Grade 5
Bryan Reyes	3 rd place winner – Grade 5

George L. Catrambone School

Malica Feratovic	1 st place winner – Grade 4
Kevin Viedma-Gonzalez	2 nd place winner – Grade 5
Jasmin Gracida	3 rd place winner – Grade 5

Gregory School

Francesco Thorik-Saboia	1 st place winner – Grade 5
Misa King	2 nd place winner – Grade 5
Summer Sesty	3 rd place winner – Grade 4

Middle School

Elizabeth Vanbeuren	1 st place winner – Grade 8
Charles Vainella	2 nd place winner – Grade 8
Melissa Galicia	3 rd place winner – Grade 7

B) **HEALTHY HIGH SCHOOL NATIONAL CHALLENGE**

The Healthy High School National Challenge is an event designed to reinforce with students the importance of making healthy food choices on a daily basis. High School programs managed by Sodexo around the country out-performed each other by earning points for every healthy a la carte snack and beverage selected by their students. Long Branch High School ranked 3rd in the country and was awarded \$2,000 in scholarships for Long Branch students.

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Tracey Brown	Maydi Alfaro
Michelle Gonzalez	Maria Jimenez Garcia
Oscar Hernandez	Jamie Pena
Ivette Sanabria	Nivia Gontijo
Maria Tellez Avila	Lourdes Vasquez-Hernandez
Michelle Concepcion	Fabianne Flores
Alondra Aguilar Flores	Reina Sanchez
Renata Costa de Faria	Cristina Hernandez Lopez
Monica Zuniga Lopez	

F. **SUPERINTENDENTS REPORT (continued)**

2. **PRESENTATION OF AWARDS (continued)**

B) **TEACHER OF THE MONTH - JANUARY**

JOSE MELENDEZ, 5th Grade Math Teacher, George L. Catrambone School, presented by Mrs. Widdis

C) **SUPPORT STAFF OF THE MONTH - JANUARY**

JULIETTE TROMBETTA, Secretary, Middle School, presented by Mrs. Widdis

3. **STUDENT COUNCIL LIAISON'S REPORT**

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening. This is my monthly report. The Morris Avenue Early Childhood Learning Center and Satellite Campus, led by Mr. Johnson, has a leadership focus revolving around the community. The school has pre-school and kindergarten classes and involves parents in fun activities to participate in with their children while they learn and play. Parents are invited to the school to watch as teachers bring books to life during “book club” activities. Following the book reading parents are invited back to the classrooms to complete a follow-up activity with their child. The school exemplifies the characteristics of the leadership magnet, bringing in community helpers, such as firemen, veterinarians, police and medical staff to teach the students about their occupations and role in the neighborhood. Recently, Morris Avenue School partnered with the Special Olympics to help the kids acquire more “gross motor skills” such as jumping and running. This piggybacked the school’s “sensory room”, which helped kids who needed more or less stimulation in their everyday lives. The room is equipped with a hanging swing, a cozy corner and a car wash filled with different types of sensory input. 21st Century skills are instilled in the students as young as 3 years old as they create using their imaginations in our makerspaces. A makerspace is a collection of materials that students use with little or no direction to create something original. The makerspaces can be found in every classroom, and thanks to the PTO they are even on the walls of the hallways. Kindergarteners get in on the action as well while coding during their library time. They are working through the beginning level of coding so they are ready to create software programs in the future. The Morris Avenue School is a place where children matter most!

4. **SCHOOL PRESENTATION**

The spirit of Black History Month is alive in the everyday actions of our students! From competing like Jackie Robinson or exploring Science like Garret Morgan, Morris Avenue School students are gearing up to take on the world as athletes and scholars. The students are participating in gross motor activities like obstacle courses, bounce house and learning to kick and throw balls. Morris Avenue School students are also learning to be scientists by working in our maker spaces and coding computers. At Morris Avenue School our students know that “Everything is Awesome!” when you’re part of a team!

G. GENERAL ITEMS

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G1 – 4).

Ayes (9), Nays (0), Absent (0)

1. APPROVAL TO COMPLETE AND SUBMIT FY2016 IDEA CONSOLIDATED FORMULA GRANT

That the Board ratify the completion and submission of the FY 2016 IDEA Consolidated Formula Grant Award. The 2016 allocations are as follows:

1. Basic - \$1,641,248 (Non-Public Portion - 52,869)
2. Preschool - \$42,735 (Non-Public Portion - \$480)

That the Board approve **JanetLynn Dudick**, Assistant Superintendent for Pupil and Personnel Services, to serve as the District's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

2. APPROVAL TO SUBMIT THE FY2016 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT

That the Board approve the submission of an amendment to the FY2016 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY15 IDEA Carryover Funds to be incorporated into the approved FY16 IDEA budget. The FY15 carryover amounts are as follows:

1. IDEA Basic - \$289,368
2. IDEA Pre-School - \$825

That the Board approve **JanetLynn Dudick**, Assistant Superintendent for Pupil and Personnel Services, to serve as the District's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. APPROVAL TO FILE THE 21ST CENTURY COMMUNITY LEARNING GRANT APPLICATION

That the Board approve the filing of the 21st Century Community Learning Grant application on behalf of the elementary schools in the amount of up to \$550,000.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. APPROVAL TO SUBMIT FY2017 TENTATIVE BUDGET TO THE COUNTY OFFICE

That the Board approve the submission of the FY2017 tentative budget to the County Office for review and approval. Upon approval from the County Superintendent, the Board authorizes the Superintendent of Schools and School Business Administrator to advertise said budget prior to the Public Hearing scheduled for April 27, 2016.

G. GENERAL ITEMS (continued)

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G5 – 10).

Ayes (9), Nays (0), Absent (0)

5. APPROVAL TO ACCEPT ADDITIONAL FY16 IMPACT AID

That the Board approve the acceptance of additional FY16 Impact Aid funding in the amount of \$3,248.39.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

6. APPROVAL OF 2016-2017 SCHOOL CALENDAR

That the Board approve the attached 2016-2017 school calendar - **APPENDIX G-1.**

7. APPROVAL OF SECOND AMENDMENT WITH NEW JERSEY REPERTORY COMPANY

That the Board approve the extension of time by which New Jersey Repertory Company must elect to purchase the West End School - **APPENDIX G-2.**

8. RE- ESTABLISHMENT OF THE IRENE RITTER FOUNDATION SCHOLARSHIP

That the Board approve the re-establishment of the Irene Ritter Foundation Scholarship. This will be a one-time \$5,000 award for a college bound male or female who is in good academic standing with a B average or better, good disciplinary standing, demonstrates financial need and has been active in the community.

9. APPROVAL OF THE RESOLUTION FOR THE SALE AND LEASE BACK OF TEXTBOOKS

That the Board approve the Resolution for the purpose of the sale and lease back of textbooks pursuant to Chapter 55, P.L. 1998 - **APPENDIX G-3.**

10. GIFTS TO SCHOOL

That the Board accept the following gifts to schools indicated:

Donated by:

Gold's Gym

Monmouth University First Year Service Project

Community Action Board

The Drifters

Jersey Shore Chapter of Continental Societies, Inc.

Ranney School Parents Association

BJ's Wholesale Club

Hazlet PBA Local 186

DonorsChoose.org

7 Food Baskets

10 Rotisserie Chickens

10 Turkeys

10 Food Baskets

5 Food Baskets & Turkeys

10 Turkeys

20 Turkeys

\$200.00

LittleBits Electronics Premium Kit

LittleBits Electronics Space Kit

Snap Circuits Lights Electronics

Discovery Kit

Snap Circuits SC-300 Electronics

Discovery Kit

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX H-1)

Comments from the Governance Committee Chair (APPENDIX H-2)

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (H1 – 6).

Ayes (9), Nays (0), Absent (0)

1. **RE-INSTATEMENT OF EMPLOYEE**

That the Board approve the Resolution to reinstate Kevin Garifine as listed on **APPENDIX H-3**.

2. **APPROVAL OF CHANGE OF TITLE - RESOLUTION**

That the Board approve the change of job title as listed on **APPENDIX H-4**.

3. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

JAVIER CANCHON VERGARA, George L. Catrambone School, teacher, effective February 12, 2016.

4. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individuals:

MAUREEN ALEXANDER, Middle School, Online Reading Challenge advisor, effective February 1, 2016.

BRUNA CALE-OLIVEIRA, George L. Catrambone School, breakfast monitor, effective February 1, 2016.

BRUNA CALE-OLIVEIRA, George L. Catrambone School, lunchroom monitor, effective February 1, 2016.

MICHELLE MOREY, George L. Catrambone School, After School Extended Day Tutoring Program tutor, effective February 18, 2016.

KELLY STONE, George L. Catrambone School, After School Extended Day Tutoring Program tutor, effective February 18, 2016.

Comments from the Athletics Committee Chair (APPENDIX H-5)

5. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

Boys Varsity Baseball Coach

James Riley

Step 6

\$4,682

Boys Varsity Tennis Asst. Coach

Linda Mango

Step 6

\$1,875

Boys Varsity Track Asst. Coaches

Terrence King

Step 9

\$3,918

Michael Dennis

Step 6

\$2,856

H. **PERSONNEL ACTION (continued)**

5. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR (continued)**

Girls Varsity Track Asst. Coach

Anne Marie Cieri	Step 6	\$2,856
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Girls Varsity Lacrosse Asst. Coaches

Brittany Dilger	Step 6	\$2,856
Jennifer Bogin	Step 6	\$2,856

Boys Varsity Lacrosse Asst. Coaches

Dennis O'Keefe	Step 6	\$2,856
Eric Peters	Step 6	\$2,856

Varsity Volleyball Asst. Coach

Darnell Tyler	Step 6	\$1,875
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Varsity Baseball Asst. Coach

Shawn Brown	Step 6	\$2,856
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Varsity Softball Asst. Coaches

Staciann Sarno	Step 6	\$2,856
Shawn O'Neill	Step 6	\$2,856

Asst. Equipment Manager

Jamie Hayes	Step 6	\$2,395
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HS/MS Athletic Site Supervisor

Nyema Roddy		\$25.75/hr.
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MIDDLE SCHOOL

Baseball Asst. Coaches

Louis DeAngelis	Step 9	\$2,461
John Jasio	Step 6	\$1,969

Softball Asst. Coaches

Katherine Gooch	Step 6	\$1,969
Ashley Stubbington	Step 6	\$1,969

Track Asst. Coaches

Suraya Kornegay	Step 6	\$1,969
Michelle Borghese	Step 6	\$1,969

Athletic Event Workers

per Athletic Event Fee Schedule

Dorothy Bowles, Mary Boyce, Cynthia Branch,
 Enye Carter-Neville, Howard Coleman, Katherine
 Gooch, Margaret Johnson, Deirdre Murray, Ruby
 Nazon, Eric Peters, Jessica Rodriguez, Kelly Treshock

H. **PERSONNEL ACTION (continued)**

6. **STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend for the 2015-2016 school year:

CURRICULUM WRITERS

\$25.13/hr.

Algebra I & Honors Algebra I: Casey Griffin, Stefanie Matano

Algebra II & Honors Algebra II: Alissa Gallo, Allyssa Platts, Matthew Martone

Anatomy & Physiology: Vanessa Giammanco

Biology & Honors Biology: Stacie Broderick, Vanessa Giammanco

Chemistry & Honors Chemistry: Joel Delong, Jason Vengelis

Environmental Science: Donald Clark

Forensics Chemistry: Jason Vengelis

Geometry/Geometry Honors: Staciann Sarno, Caterina Servidio

K-5 Art: Sarah Kaplan

K-5 Music: Lisa Zwerin

Physics & Honors Physics: Nicholas Cartegna

Science, Gr. 6-8: Jamie Lynn Bazydlo, Stacie Broderick, Elizabeth West

MIDDLE SCHOOL

ENGLISH/LANGUAGE ARTS HEAD TEACHER

Louis DeAngelis (MS) *prorated 1/27/16-6/30/16

\$2,239*

HOMEWORK CLUB ADVISOR

Gina Vodola

\$24.21/hr.

TDLA

Kristy Corcoran (AWC) *prorated 1/18/16-6/30/16

\$1,212.50*

6TH PERIOD TEACHER

Meredith Riddle *prorated 2/22/16-6/30/16

\$4,500.00

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (H7).

Ayes (8), Nays (0), Abstain (1) Mr. Parnell, Absent (0)

7. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Alana Bielski	Brittany Dilger
Juliana Franchetti	Kelli Shaughnessy
Laura Parker	Nicholas Saffioti

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H8 – I4).

Ayes (9), Nays (0), Absent (0)

8. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Alicia Marziale	Elizabeth Marrin
Rebecca Hernandez	

9. **SUBSTITUTE CORRIDOR AIDE**

That the Board approve the following substitute corridor aide:

Raphael Gomes de Sousa e Silva

10. **SUBSTITUTE CUSTODIANS**

That the Board approve the following substitute custodian:

Angel Feliciano

11. **TEACHER/MENTOR PROGRAM**

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

<u>Mentor</u>	<u>Mentee</u>
Alyson Stagich	Margaret Lyons Dos Santos

12. **STAFF TRANSFER**

That the Board approve/ratify the following staff transfer for the 2015-2016 school year:

Barbara Greely, from Middle School Instructional Assistant to Lenna W. Conrow Instructional Assistant.

Nancy Joyce, from Lenna W. Conrow School Instructional Assistant to Holy Trinity School Instructional Assistant

13. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-6.**

H. **PERSONNEL ACTION (continued)**

14. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-7.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

January 27, 2016

ATTENDANCE AT CONFERENCES / MEETINGS

Katherine Gooch, Middle School teacher, to attend "Social, Behavioral, & Independent Thinking Strategies for the Student/Child with Autism Spectrum Disorder" sponsored by Association of Student Assistance Professionals to be held at The Hotel ML (CoCo Key Water Park) Mount Laurel, NJ on February 18, 2016 in an amount of \$165 (Acct# 11-000-213-500-904-12-44). The account number should have read: 15-000-223-500-160-02-44.

Jena Valdiviezo, 6-12 Science Supervisor, to attend and present at the National Science Teachers Association National Conference sponsored by National Science Teachers Association to be held in Nashville, TN on March 31–April 3, 2016 in an amount not to exceed \$2,100 (Acct# 11-000-213-500-904-12-44). The account number should have read: 11-000-230-585-390-12-44.

AUTHORIZATION TO FILE THE NATIONAL PROFESSIONAL DEVELOPMENT PROGRAM APPLICATION

That the Board approve the filing of the National Professional Development Program Application in the amount of up to \$450,000. This should have read: Authorization to approve the Long Branch School District to participate⁴in the National Professional Development Program in partnership with William Patterson University.

4. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

December 15, 2015

PERSONNEL ACTION - FAMILY/MEDICAL LEAVE OF ABSENCE

DAHEMIA STEWART, Lenna W. Conrow School teacher effective January 4, 2016. This should have read instructional assistant.

JENNIFER CAMPBELL, Lenna W. Conrow School teacher, using paid days from December 15, 2015 to December 18, 2015. This should have read using paid days from January 27, 2016 to February 3, 2016 and an unpaid day for February 4, 2016.

SARAH CHOI, George L. Catrambone School teacher, using sick days from March 7, 2016 to June 7, 2015 and unpaid from June 8, 2016 to June 17, 2016. This should have read using sick days February 1, 2016 to May 4, 2016 and unpaid from May 5, 2016 to June 17, 2016.

CONSOLIDATED CHANGE ORDERS #1, #2 AND #3 - Renovations to the old High School

Change order #1 - Upgrade to electrical gear from \$42,140 to \$43,140 - an increase of \$1,000.

Change order #3 - New 2¼" x ¾" second and better maple flooring over mat vapor shield from \$37,914 to \$49,103 - an increase of \$11,189.

Change order #3 - Credit of base bid flooring on weight room from -\$3,149 to \$13,077. The net change for corrections listed will result in a total of \$2,261.

November 18, 2015

PERSONNEL ACTION - FAMILY/MEDICAL LEAVE OF ABSENCE

LYN-ANNE KLINGA, Gregory School teacher, using sick days from March 7, 2016 to March 16, 2016 and unpaid from March 17, 2016 to June 17, 2016. This should have read unpaid from February 22, 2016 to June 17, 2016.

MARY ELIZABETH WOODRUFF, Middle School teacher, using sick days from March 7, 2016 to April 14, 2016 and unpaid from April 20, 2016 to June 30, 2016. This should have read using sick days from February 29, 2016 to April 12, 2016 and unpaid days from April 13, 2016 to June 17, 2016.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Vinnie Lepore
38 Ocean Terrace
Long Branch, NJ

Mr. Lepore commented on the Board approving a one month extension for the New Jersey Repertory Company to close on the sale of the West End School. He stated that he understands that there is some trepidation on the part of the Repertory Company to go to the Zoning Board. He further stated that he and Mr. Kelly remain steadfast in their position on the consent order and that possibly this matter may go before Judge Kapalko again this month.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS (continued)

Geraldine Dametz
362 MacArthur Avenue
Long Branch, NJ

Mrs. Dametz reviewed with the Board the educational achievements of her children, stating she was gravely concerned about her daughter and the lack of information flowing to her regarding her grades. She stated that she reached out to the Superintendent of Schools and discussed the issue. She stated that due to the lack of communication her daughter will not be able to attend Monmouth University and will have to attend a community college to improve her grades.

K. ADJOURNMENT – 8:07 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:07 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Long Branch Public Schools

2016-2017 School Calendar

September 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

KEY

	School Closed For Staff and Students
	First Day for Students Only
	Professional Day for Staff/Closed for Students
	Professional Day for Staff/1/2 Day for Students
	Schools Closed Due to Inclement Weather

Total Number of Days

180 = Students

183 = Staff

186 = New Certified Staff

(08/29/16, 08/30/16, 08/31/16)

Note: In the event of school closings due to inclement weather, the calendar will be adjusted as follows:

1st Inclement weather day: Schools open on February 17, 2017

2nd Inclement weather day: Schools open on May 26, 2017

3rd + Inclement weather day: Extended School Year June 16, 2017 +

Parent Conferences have been scheduled according to each school. Please contact your child's school for conference dates.

Summary of Days

Month	Students	Staff
September	19	21
October	20	21
November	18	18
December	16	16
January	20	20
February	18	18
March	23	23
April	14	14
May	21	21
June	11	11
Total	180	183
New staff attends 8/29/16, 8/30/16, 8/31/16 for New Teacher Orientation		

Note: School calendar subject to revision due to inclement weather conditions/emergency closings.

Long Branch Public Schools Calendar 2016 -2017 School Year

2016

Monday	August 29	New Teacher Orientation/All New Certified Staff
Tuesday	August 30	New Teacher Orientation/All New Certified Staff
Wednesday	August 31	New Teacher Orientation/All New Certified Staff
Thursday-Friday	September 1-2	All Staff Members Report/Professional Day - Schools Closed for Students
Monday	September 5	Labor Day - Schools Closed
Tuesday	September 6	Schools Open
Monday	October 10	Columbus Day - Schools Closed for students- Professional Day for Staff
Thursday-Friday	November 10-11	NJEA Convention - Schools Closed
Thursday-Friday	November 24-25	Thanksgiving Recess - Schools Closed
Friday- Monday	December 23-January 2	Winter Recess - Schools Closed

2017

Tuesday	January 3	Schools Re-open
Monday	January 16	Martin Luther King Day/Schools Closed
Friday	January 27	Professional Day for Staff & ½ Day for Students
Thursday	February 16	Professional Day for Staff & ½ Day for Students
Friday-Monday	February 17-20	President's Day Weekend – Schools Closed
Friday	March 24	Professional Day for Staff & ½ Day for Students
Monday-Monday	April 10-17	Spring Recess – Schools Closed
Tuesday	April 18	Schools Re-open
Friday	May 19	Professional Day for Staff & ½ Day for Students
Friday-Monday	May 26-29	Memorial Day Weekend - Schools Closed
Wednesday-Thursday	June 14-15	Professional Day for Staff & ½ Day for Students

June 15, 2017: Last Day for Students and Staff

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH,
IN THE COUNTY OF MONMOUTH**

February 23, 2016

RECITALS

A. The Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") entered into a Purchase and Sale Agreement ("PSA") with New Jersey Repertory Company ("Repertory") dated as of March 31, 2015;

B. The PSA provides for the sale by the Board of Education and the purchase by Repertory of property owned by the Board of Education known as the West End School;

C. As of August 10, 2015, the Board of Education and Repertory entered into a First Amendment ("First Amendment") to the PSA which provides *inter alia*, that if Repertory wishes to terminate the PSA, that it is required to notify the Board of Education by March 1, 2016; and

D. Repertory has fulfilled its obligations as set forth in the First Amendment and has requested that the date for its notification to the Board of Education of its intention to terminate the PSA and the First Amendment to be extended to April 1, 2016.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.

2. The Board of Education agrees that the date by which Repertory shall notify the Board of Education that it wishes to terminate the PSA as more fully set forth in the PSA and the First Amendment be extended from March 1, 2016 to April 1, 2016.

3. Except as set forth in this Resolution, the PSA and the First Amendment shall continue in full force and effect.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 24, 2016

APPENDIX G-3

RESOLUTION OF THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, NEW JERSEY, DETERMINING TO ENTER INTO A TEXTBOOK EQUIPMENT LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$2,000,000, AUTHORIZING THE ADVERTISEMENT FOR LEASE BIDS IF NECESSARY, DELEGATING THE AWARD OF THE LEASE, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey (the "Board when referring to the governing body and the "School District" when referring to the corporate entity or geographical territory) is created and charged by law with the responsibility of providing a system of public education within the School District over which the Board has jurisdiction and is authorized to enter into the sale lease back transaction described herein to raise funds for any public purpose including cash flow financing necessary for the operation of the School District; and

WHEREAS, the Board is authorized by law to acquire through sale and lease back textbooks and non-consumable instructional materials to finance any lawful purpose of the Board and the School District pursuant to N.J.S.A 18A:20-4.2(h), N.J.S.A.18A:7F-5.2 and N.J.S.A. 7F-7.1 (P.L. 1998, c. 55, effective July 10, 1998, and amended by P.L. 2010, c, 44, effective July 13, 2010) in an amount not exceeding the fair market value of the textbooks; and

WHEREAS, the Board will provide for the appraisal of the value of the textbooks in connection with the proposed transaction; and

WHEREAS, the Board has determined to enter into a textbook equipment sale lease back financing of those textbooks, including all costs necessary or incidental thereto, by means of a

lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2 and N.J.S.A. 18A:18A-42(f) in order to raise funds to meet unique cash flow needs of the School District; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et seq.* (the "Public School Contracts Law") and the regulations promulgated thereunder, a notice of the bid must be published and returned to the Business Administrator/Board Secretary unless the transaction fits into an exception from that requirement as determined by the Business Administrator/Board Secretary, and the Business Administrator/Board Secretary, with the assistance of McManimon, Scotland & Baumann, LLC (the "Special Counsel") and the Financial Advisor described herein, will determine the lowest responsive and responsible bidder to purchase the lease from the Board (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board will enter into a lease purchase agreement (the "Lease") and other related documents with the Purchaser to obtain financing in an amount not to exceed \$2,000,000; and

WHEREAS, the Board desires to authorize the delegation of the award of the Lease to the Business Administrator/Board Secretary and further authorizes the Board President, the Superintendent, the Business Administrator/Board Secretary and Special Counsel to prepare and arrange for the execution of the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, NEW JERSEY as follows:

Section 1. The Board hereby determines to enter into a sale leaseback textbook equipment lease purchase financing in a principal amount not exceeding \$2,000,000 in accordance with the requirements of the Public School Contracts Law for the purposes described in the preamble to this resolution. The Superintendent, the Business Administrator/Board Secretary, the Special Counsel, the Financial Advisor and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare any necessary timetables and bid documents and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of the request for bid as may be required by the Public School Contracts Law in order to prepare for the proposed transaction and ratifies any such action taken prior hereto.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the Lease to the lowest bidder in accordance with the bid proposals submitted to the Business Administrator/Board Secretary or to negotiate the award if permitted by law. The winning bid or proposal will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid. If the closing does not occur within thirty (30) days for the date of the bid, the interest rate may be calculated in accordance with an index rate established as set forth in the bid specifications.

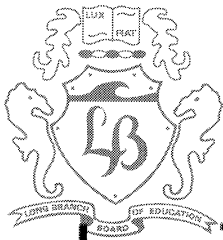
Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to execute and to deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, if necessary, and such other documents as may be necessary to consummate the transaction. The Board authorizes the Business Administrator/Board Secretary

to establish an escrow account for the deposit of the Lease proceeds if required and to direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease in accordance with the requirements of law. The Board hereby authorizes and directs the Board President or the Business Administrator/Board Secretary to execute the Lease or such other documents as may, in the judgment of Special Counsel, be necessary or advisable, such approval to be evidenced by the execution of the Lease or such other documents by the Board President or the Business Administrator/Board Secretary. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees and costs of issuance from the Lease proceeds. The Board President and/or the Business Administrator/Board Secretary or other appropriate Board Representatives are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board. Neither the Board, nor any agency, department or political subdivision thereof, shall be obligated to pay any sum to the Purchaser under the Lease from any taxing source for the payment of any sums due under the Lease unless an appropriation is made in a duly approved budget of the Board. The obligations of the Board shall not constitute indebtedness of the Board or of the City of Long Branch or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the Lease, the rental payments to be paid by the Board in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby authorizes its representatives to take all actions necessary to complete the financing contemplated by this resolution. Specifically the Board President and/or the Business Administrator/Board Secretary are authorized to appoint and to enter into a contract with a financial advisor (the "Financial Advisor") to assist with the transaction and to enter into a contract to retain the services of a firm to determine the value of the textbooks of the School District.

Section 7. This resolution shall take effect immediately.



MINUTES

APPENDIX H-1

LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

PERSONNEL COMMITTEE MEETING February 10 2016 5:30 p.m.

COMMITTEE MEMBERS:

Michele Critelli, Ed. D. Chair
Bill Dangler
James Parnell
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph. D.
Alvin L. Freeman
JanetLynn Dudick
Nikkia Blair

1. Open Positions - 2015-2016

2. Workers' Compensation
6 employees out of work

Reported July 1, 2015 – October 7, 2015 5 injuries
Reported October 8, 2015 – February 5, 2016 6 injuries

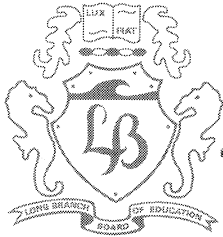
Year to date TOTAL 11

- 4 job related (coaching, recess, equipment, directly related to job)
- 5 caused by employee (bent finger, tripped, back strain)
- 2 caused by student

GOALS:

The committee members will actively participate in professional dialogue pertaining to personnel with specific focus towards the teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to personnel with specific focus towards: teacher evaluation, student growth objectives, student growth percentiles and PARCC



MINUTES

APPENDIX H-2

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING

February 10, 2016
6:15 pm

COMMITTEE MEMBERS:

Rose Widdis: Chair
Mary George
Avery Grant
Donald Covin

ADMINISTRATORS:

Michael Salvatore, Ph. D.
Alvin L. Freeman
JanetLynn Dudick
Nikkia Blair

1. Policy & Regulation (first reading)

1000 - ADMINISTRATION

Policy and Regulation Guides 1240 – Evaluation of Superintendent (Revised)

The only revisions in the Policy Guide are a few minor changes and the Code section has been recodified from N.J.A.C. 6A:10-7 to 6A:10-8. The only revision in the Regulation Guide is the revised Code citation in Section C.1.b. The Policy and Regulation must be approved by the Board.

3000 – TEACHING STAFF MEMBERS & 4000 – SUPPORT STAFF

Policy and Regulation Guides 3221 – Evaluation of Teachers (Revised)

There have been several revisions and additions in the definition section of the Regulation Guide. The revised Administrative Code includes a new definition for a “designated supervisor” for observation and evaluation procedures and for a “teacher.” The definition of “model evaluation rubric” and “teacher practice instrument” were also added to the Regulation Guide’s definitions. Definitions not used in these Guides have been removed. Additional revisions in the Regulation Guide provide clarification to the original Administrative Code and mostly concern student achievement components (Section K), student growth percentiles, and student growth objectives. The revisions to the Policy Guide revise the definition of “teacher” and the Code citations at the bottom of the Policy Guide. The Policy and Regulation must be approved by the Board.

Policy and Regulation Guides 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators – (Educational Services Staff)

There have been several revisions and additions in the definition section of the Regulation Guide. The revised Administrative Code includes a new definition for a “designated supervisor” for observation and evaluation procedures and the definition of a “model evaluation rubric” was added to the Regulation Guide’s definitions. Definitions not used in these Guides have been removed. The new Code revisions included a new subsection, N.J.A.C. 6A:10-6.2, that aligns with N.J.S.A. 18A:27-3.1 regarding observations and evaluations for teaching staff members that are not teachers, Principals, Vice Principals, or Assistant Principals, which would apply to the teaching staff members covered in this Policy and Regulation Guide (educational services certificated staff). The revisions in the Policy Guide clarify when the evaluations will be complete and a new Code citation at the bottom of the Policy Guide. The procedures in this Policy and Regulation Guide align with N.J.S.A. 18A:27-3.1 and the new Code subsection, N.J.A.C. 6A:10-6.2. The Policy and Regulation must be approved by the Board.

Policy and Regulation Guides 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (Revised)

There have been several revisions and additions in the definition section of the Regulation Guide. The revised Administrative Code includes a new definition for a “designated supervisor” for observation and evaluation procedures and the definition of a “model evaluation rubric” was added to the Regulation Guide’s definitions. Definitions not used in these Guides have been removed. The new Code revisions included a new subsection, N.J.A.C. 6A:10-6.2, that aligns with N.J.S.A. 18A:27-3.1 regarding observations and evaluations for teaching staff members that are not teachers, Principals, Vice Principals, or Assistant Principals, which would apply to the teaching staff members covered in this Policy and Regulation Guide (administrative certificated staff). Additional revisions in the Regulation Guide provide clarification to the original Administrative Code. The procedures in this Policy and Regulation Guide align with N.J.S.A. 18A:27-3.1 and the new Code subsection, N.J.A.C. 6A:10-6.2. The Policy and Regulation must be approved by the Board.

Policy and Regulation Guides 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (Revised)

There have been several revisions and additions in the definition section of the Regulation Guide. The revised Administrative Code includes a new definition for a “designated supervisor” for observation and evaluation procedures and the definition of a “model evaluation rubric” was added to the Regulation Guide’s definitions. Definitions not used in these Guides have been removed. A “supervisor” definition was also added to the definition section of the Regulation Guide.

Additional revisions in the Regulation Guide provide clarification to the original Administrative Code and mostly concern student achievement components of Principal Evaluation Rubrics (Section J). One revision to the Policy Guide provides for a designated supervisor to complete an observation and the other change is Code citations at the bottom of the Policy Guide. The Policy and Regulation must be approved by the Board.

Policy 3431.1/4431.1 – Family Leave (Revised)

The Federal (FMLA) and State (NJFLA) Family Leave Acts are two very complex laws. Implementing these laws is problematic because the laws are slightly different and employees are entitled to the best benefits of each law. The provisions of the NJFLA have not changed; however, the FMLA has been revised for an eligible employee to care for a covered service member or veteran. Therefore, the FMLA section of Policy Guide 3431.1 covering teaching staff members and 4431.1 covering support staff members have been revised to incorporate definitions and eligibility requirements relative to servicemenbers and veterans have been added to these Guides. A comprehensive list detailing the two new types of FMLA military leave, “qualifying exigency leave” and “military caregiver leave” has also been incorporated into these Guides. These Policy Guides have also been updated to reflect general FMLA and NJFLA eligibility based on the recent Untied States Supreme Court decision on same sex marriage. These updated Guides provide clarification regarding the use of sick time concurrent with FMLA or NJFLA leave time. These Policy Guides clarify the granting of simultaneous leave to more than one eligible employee from the same family under NJFLA, as well as district requirements under NJFLA for leaves of absence beyond the period of requested family leave. A section addressing the processing of complaints for both FMLA and NJFLA has also been added to these Guides. Strauss Esmay considers these Guides as mandated in compliance with the FMLA and the NJFLA a topic of high importance, even though a Policy on the FMLA or the NJFLA is not required in either law.

Policy 5337 – Service Animals (New)

Title II of the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act of 2008, requires public school districts to permit the use of service animals by individuals with disabilities who require such support. A new Policy Guide 5337 – Service Animals has been developed to specifically address this issue, including defining which animals may be considered “service animals” and the specific work or tasks a service animal can perform, as well as under what conditions. Specific information regarding the conditions under which a service animal may be permitted in a school district is included, as is the delegation of responsibility for animal care and supervision. This new Policy Guide provides school districts guidance regarding the notification and documentation required when service animals are introduced as part of the

school community. A section regarding the legal limitations and conditions on the use of a miniature horse by a student has also been included in this Policy Guide. This Policy Guide is recommended as it expands upon the reference to service animals that will be incorporated into an updated ADA Policy Guide to be provided to school districts in the next Policy Alert.

5000 – STUDENTS

Policy 5516 – Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

Policy Guide 5516 has been revised to remove reference to N.J.A.C. 6A:16-5.8 as this Code section has been repealed in the Administrative Code because N.J.S.A. 2C:33-19, the other legal citation at the bottom of the Policy Guide, is a statute regarding possession of remotely activated paging devices on school property that was essentially the same as the Administrative Code. In reviewing the Policy Guide, a few minor revisions have also been made mostly formatting options and removing any reference to the repealed N.J.A.C. 6A:16-5.8 Code section and replacing it with N.J.S.A. 2C:33-19. An option has been added to prohibit remotely activated paging devices on school grounds. N.J.S.A. 2C:33-19 continues to permit an emergency responder student to possess a paging device with certain conditions, which is reflected in this Guide. Important language in this Policy Guide is the option that permits students to possess and use an ECRD on school grounds with certain guidelines. This option prohibits the use of an ECRD during the school day or when a student is participating in a school-sponsored activity and it prohibits an audio or video recording by a student while participating in a curricular or school sponsored co-curricular activity without permission of the person(s) being recorded. A district may revise this option to reflect the district's preference.

2. Policy & Regulations (second & final reading)

5000 STUDENTS

Policy 5512 – Harassment, Intimidation, and Bullying (Revised)

A recent DOE Broadcast revised the *Questions & Answers*. One such answer which is proposed in this policy revision is to enable principals to determine whether allegations meet the threshold definition of HIB before initiating an investigation. As per the statute, Principals should be permitted to exercise his/her discretion in determining whether allegations meet the threshold definition of HIB.

- **If allegations meet the threshold definition, an investigation MUST be conducted.**
- **If allegations do not meet the threshold definition, an investigation DOES NOT need to be conducted. However, if the principal or his/her designee later acquires information suggesting that the allegations**
-

- meet the threshold definition of HIB, it should then be referred to the ABS for investigation.
- If the principal or designee cannot determine, based on the evident and information, whether allegations meet the threshold definition of HIB, the initiation of an investigation is appropriate.

Revision to this policy on in subsection G

GOALS:

The committee members will actively participate in professional dialog pertaining to policy with specific focus towards the common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to policy with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles, and PARCC.

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), as directed in an Arbitration Award issued by Ernest Weiss, Arbitrator dated February 9, 2016 and also in accordance with the recommendation of the Superintendent of Schools, does hereby reinstate Kevin Garifine as an employee of the Board of Education to a Groundsman position, effective February 29, 2016.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

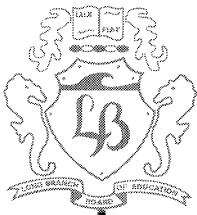
Ayes: 9
Nays: 0
Absent: 0
Date: February 24, 2016

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby re-names the following position: Funded Grants Supervisor will become Coordinator of Grants and Innovative Programs.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: February 24, 2016



**ATHLETIC COMMITTEE MEETING
MINUTES
February 9, 2016**

COMMITTEE MEMBERS:

James Parnell, Chair
Caroline Bennett
Bill Dangler
Michele Critelli, Ed.D

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman
Jason Corley, CAA

DISCUSSION:

I. NJSIAA Compliance Audit

- Letter from NJSIAA compliance auditor

II. Fall & Winter Athletic Academic Reports

- Graphs & Data handout

III. Student Athlete Recognitions

- High School
 1. News 12 Scholar-Athlete: Arianna Lynch
(May 2016 - Luncheon)
 2. NJSIAA NAGWS: Emily Balina
(February 7, 2016 - Seton Hall University)
 3. North/South All Star Classic: Che’Kasha Andrews
(March 2016 - NJSCA Girls Basketball Game)
- Middle School Girls & Women in Sports – Monmouth University, Feb. 28, 2016
 1. Zah’Kyiah Pennington – Field Hockey 8th
 2. Lisa Aparicio – Soccer 8th
 3. Tymisha Johnson – Basketball 8th
 4. Eniyah Garner – Cheerleading 8th

IV. Core Course Awareness Program

- Informational package

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

APPENDIX H-6

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

JENNIFER CAMPBELL, Lenna W. Conrow School teacher, effective February 5, 2016.
TRACEY CISTARO, Morris Avenue School teacher, effective February 12, 2016.
JAMES COLES, A.A. Anastasia School custodian February 16, 2016.
KIMBERLY CORSO, George L. Catrambone teacher, effective February 15, 2016.
MARIA BOTTINO, Transportation bus aide, effective February 1, 2016.
JAMIE LYNN HAYES, High School Guidance secretary, effective January 29, 2016.
BARBARA HUNT, Lenna W. Conrow School instructional assistant, effective February 16, 2016.
RODOLFO ITZOL, SR., Middle School custodian, effective February 23, 2016.
JANICE MELENDEZ, High School teacher, effective February 22, 2016.
IPHIGENIA NICAS, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective March 7, 2016.
KIMBERLY PAGAN, Lenna W. Conrow School teacher, effective September 1, 2016.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

JILL BLAKE, Lenna W. Conrow School teacher from March 7, 2016 to March 18, 2016.
STEFANIA BRITT, Joseph M. Ferraina Early Childhood Learning Center teacher, from February 29, 2016 to April 1, 2016.
JENNA CAMACHO, High School guidance counselor, from May 9, 2016 to June 17, 2016.
JAMES COLES, A.A. Anastasia School custodian from January 27, 2016 to February 2, 2016 and February 12, 2016.
KATHLEEN CURLEY, Amerigo A. Anastasia School secretary, from January 19, 2016 to February 29, 2016.
RODOLFO ITZOL, SR., Middle School custodian, from January 15, 2016 to February 22, 2016.
ANDREA KELLY, High School teacher, from April 4, 2016 to June 15, 2016.
MEGAN MAZZA, Middle School Guidance Counselor, from March 18, 2016 to April 1, 2016.
CAROLINA NEWMAN, High School instructional assistant, from April 11, 2016 to May 9, 2016.
LAUREN PROSSER, Joseph M. Ferraina Early Childhood Learning Center teacher, from June 6, 2016 to June 17, 2016.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify a family/medical leave of absence without pay for the following named individuals:

ANDREA KELLY, High School teacher, from June 16, 2016 to June 17, 2016.
CAROLINA NEWMAN, High School instructional assistant, from May 10, 2016 to June 17, 2016.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

That the Board approve/ratify family/medical leave of absence using sick days:

TRACEY CISTARO, Morris Avenue School teacher, from February 5, 2016 to February 11, 2016.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

That the Board approve/ratify family/medical leave of absence without pay:

ELENA ABBRUZZESE, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from February 6, 2016 to March 2, 2016.

BARBARA HUNT, Lenna W. Conrow School instructional assistant, from December 16, 2015 to February 12, 2016.

ANDREA KELLY, High School teacher, from September 1, 2016 to January 29, 2017.

KIMBERLY PAGAN, Lenna W. Conrow School teacher, from April 16, 2016 to June 17, 2016.

IPHIGENIA NICAS, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from February 1, 2016 to March 4, 2016.

CONFERENCES

APPENDIX H-7

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

JASON M. CORLEY, CAA

not to exceed **\$971.00**

District Athletic Administrator, to attend the Directors of Athletics Association of New Jersey 56th Annual Conference sponsored by the Directors of Athletics Association of New Jersey to be held at the Golden Nugget Hotel and Casino in Atlantic City, NJ on March 21–25, 2016 (Acct# 15-402-100-500-220-14-44).

FIONA McKEON

\$267.00

District Transition Program LDT-C, to attend the OSHA 10 Plus sponsored by Rutgers New Jersey Safe School Program to be held at the Edison Training and Development Center, Edison, NJ on May 3-4, 2016 (Acct# 11-000-219-592-312-11-44).

FIONA McKEON

\$388.00

District Transition Program LDT-C, to attend the Designing & Implementing Student Training Plans sponsored by Rutgers New Jersey Safe School Program to be held at Edison Training and Development Center, Edison, NJ on April 4-6, 2016 (Acct# 11-000-219-592-312-11-44).

MICHELLE MERCKX

\$299.00

Amerigo. A. Anastasia School Vice Principal, to attend Communicating with Tact, Diplomacy and Professionalism sponsored by Skill Path to be held at the Radisson Hotel, Freehold, NJ on May 3-4, 2016 (Acct# 15-190-100-320-100-03-00).

JENNIFER STEFFICH

\$177.00

District Special Education Supervisor, to attend Early Intervention for Autism sponsored by PESI Health Education to be held online on February 26, 2016 (Acct# 20-253-200-500-253-25-00).

JENNIFER STEFFICH

\$156.82

District Special Education Supervisor, to attend the New Jersey Coalition for Inclusive Education 14th Annual Summer Conference sponsored by the New Jersey Coalition for Inclusive Education to be held at Brookdale Community College, Lincroft, NJ on June 27, 2016 (Acct# 15-190-100-320-100-03-00).

Monthly HIB Report

Reporting Period - January 27, 2016 – February 23, 2016

Summary:

Total: Six (6) HIB investigations, four (4) confirmed as HIB

Gregory School

Two (2) investigations, two (2) incidents confirmed as HIB

High School

One (1) investigation, one (1) incident confirmed as HIB

Middle School

Three (3) investigations, one (1) incident confirmed as HIB

*All other schools had no HIB cases to report.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

Please approve the placement of home instruction for the following students:

ID# 3455055609, Non- Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

ID# 1826865864, Non-Classified Student

NOTE: Student has been placed on Home Instruction until the end of the school year.

ID# 1030069857, Classified Student

NOTE: Student has been admitted to Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6109390500, Classified Student

NOTE: Student has been admitted to Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 4232294901, Classified Student

NOTE: Student has been admitted to Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 9142957925, Non- Classified Student

NOTE-Student has been placed on Home Instruction due to medical condition

ID# 6564641533, Non- Classified Student

NOTE- Student has been admitted to Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 6106390500, Non- Classified Student

NOTE-Student has been placed on Home Instruction due to medical condition

ID# 5310607467, Classified Student

NOTE- Student has been admitted to Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

TERMINATION OF STUDENTS ON HOME INSTRUCTION

Please approve the termination of home instruction for the following students:

ID# 3405055609, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 6310902829, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9912105560, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 1030069857, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 4232294907, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 7240594938, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 1468743304, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 6564641533, Non-Classified Student

NOTE: Student has been cleared to return back to school.